

Request for Proposal

RFP: School Window Replacement	Proposal Due By: March 1, 2022	Ashwood School District #8 18625 NE Main, Ashwood, OR 97711
Project Overview: The purpose of this project is to replace/upgrade all windows in the school building. The building consists of large counter to ceiling windows on one wall of both classrooms, kitchen, and several small windows in bathrooms.		
Project Goals: <ul style="list-style-type: none">● Increase energy efficiency of building, increase UV protection and reduce glare/unwanted light.● Upgrade appearance of school rooms both inside and out.● Style of windows should increase ventilation and Emergency Exit options		
Scope of Work: Contractor would be responsible for: <ul style="list-style-type: none">● Ordering replacement windows,● Removal of old windows and installation of new windows.● All interior and exterior trim (caulked and painted to finish)● Includes all clean up required from the project.		
Current Roadblocks and Barriers to Success <ul style="list-style-type: none">● We are located 30 miles from the nearest town services, preparation for travel, food and delivery of materials need to be planned out ahead of time● Timeline for project would need to be during our school's Summer Break: June thru August● Ashwood school is an old building, allowances need to be accounted for when dealing with an older structure.		
Evaluation Metrics and Criteria <ul style="list-style-type: none">● Contractor's company needs to be licensed and bonded● Best Value of technical proposal compared to price.● Company should have history of completing similar projects with skill and proficiency.		

Submission Requirements		
<ul style="list-style-type: none"> • Detailed Bid, outlining estimated cost of removal, window type and specifications, installation, travel, and labor. • Provide documentation of license #/ willing to submit Form W9 • At least two client references 		
Proposal Due By: March 1, 2022 Project completed by: August 15, 2022		Budget: \$58,000 to \$65,000
Contact: Lynnsay Jacobs, Deputy Clerk	Questions please email: ljacobs@ashwood.k12.or.us	Phone #: 541-489-3297-school 541-460-0176-cell

Proposal Acceptance

School District: _____ Date: _____
 Lynnsay Jacobs, Deputy Clerk Ashwood School District #8

Contractor: _____ Date: _____

Name:

Address:

CCB#

Phone:

Please submit quote to clerk@ashwood.k12.or.us